

## COUNCIL PROCEEDINGS

The Thermopolis Town Council met in regular session on December 2, 2025, at 7 pm at Town Hall. Present were Mayor Adam Estenson, Council members Tony Larson, John Dorman Sr., Rachel Hughes, and Dusty Lewis. Also present were Mayor/Codes Administrative Assistant Jim Jeunehomme, Clerk/Treasurer Tracey Van Heule, Police Chief Pat Cornwell, Public Works Director Basil Sorensen, Town Engineer Anthony Barnett and Town Attorney Marshall Keller.

AGENDA: Following the pledge of allegiance, Dorman made a motion, seconded by Lewis and carried to approve the agenda as presented.

MINUTES: Larson made a motion, seconded by Hughes and carried to approve the Council meeting minutes from November 4 and 18, 2025 and the work session minutes from November 4, 2025.

BILLS: Lewis made a motion, seconded by Dorman and carried to approve the General, Enterprise and Special Fund bills for November 2025.

CITIZEN PARTICIPATION: THERMOPOLIS FFA REQUEST: FFA members Alec Martinez and Mac McCumber requested permission to place a life jacket stand at the 8<sup>th</sup> Street Bridge. They noted FFA members were building the stands and Rotary helped with expenses. They also noted community volunteers would move the life vests from 8<sup>th</sup> street and the State Park back to the wedding of the waters. Larson made a motion, seconded by Lewis and carried to allow the life jacket stand to be placed near the 8<sup>th</sup> street bridge river access.

DEPARTMENT REPORTS: The following reports were available for review: police, engineering, streets and alleys, water, wastewater, sanitation and landfill.

TOWN ENGINEER: SOLID WASTE CEASE & TRANSFER PROGRAM: RESOLUTION 587: Barnett noted the Thermopolis transfer station was approved on the state DEQ list over a decade ago for \$2 million. The current cost estimate is \$3.397 million which does include rolling stock, but not beautification funds. Dorman made a motion, and Larson seconded to approve Resolution 587 and continue with the funding application. Discussion ensued, motion carried.

TOWN ENGINEER: McMANIGALS PLAT: Barnett noted all boundary and legal issues were settled. Dorman made a motion, seconded by Hughes and carried to allow the Mayor to sign the plat.

TOWN ATTORNEY: EXECUTIVE SESSION: At 7:15pm, Lewis made a motion, seconded by Hughes and carried to go into executive session as allowed by state statute 16-4-405 (a)(iii). The mayor and council returned to regular session at 7:24pm.

TOWN ATTORNEY: AN ORDINANCE TO REVISE FOOD PERMIT FEES: Keller reviewed the first reading which adds a definition for food truck and food trailer and lowers the transient

merchant license from \$300 to \$50 per year. Lewis made a motion, seconded by Larson and carried to approve the first reading of the ordinance, with the addition of a December 31<sup>st</sup> license expiration.

ADMINISTRATION: CWC – CDL MOBILE TRAINING: LETTER OF SUPPORT: Lewis made a motion, seconded by Dorman and carried allowing the Mayor to sign a letter of support for Central Wyoming College's federal grant request for a mobile CDL training unit.

ADMINISTRATION: BASE PAY INCREASE: Jeunehomme noted he would like the Town's wages to be similar to neighboring towns. He proposed a \$2/hour increase, effective January 1, 2026. He would also like to develop a pay schedule that would increase wages \$.50/hour/year, with a caveat that Mayor and Council could deny on a yearly basis. Further discussion ensued on creating a resolution setting a floor for the amount in reserves. An amount equal to six-months of expenses was mentioned. In discussion, Jeunehomme noted everyone would go up \$2.00/hour with the exception of the police department and dispatch, who were approved at the prior meeting. Larson made the motion to approve the \$2.00/hour increase, as noted above, effective January 1, 2026, seconded by Dorman and carried.

ADMINISTRATION: MAYOR & COUNCIL PAY RATE INCREASE: The current pay rates are \$50/meeting for council members and \$500 per month for the mayor. Keller noted the increase would be via ordinance and the increases would not be effective until after the next election for each position. Discussion ensued on public service and providing an incentive. Lewis noted he would like to see \$1,000 per month for the Mayor and \$75/meeting for council. No decision was made.

MAYOR & COUNCIL: OTHER: At 7:53pm, Dorman made a motion, seconded by Hughes and carried to adjourn. The next council meeting is December 16, 2025, at 7pm.

BILLS: 71 Construction, Cold Mix, \$9,545.50; AFLAC, Insurance, \$370.26; American Welding, Welding Gas, \$167.56; BCN, Phone, \$103.43; Big Horn Water, Service, \$69; BNSF, Fees, \$50; Canyon Concrete, Concrete, \$543.00; Carquest, Supplies \$1,172.34; Caselle, Support, Software \$972; Core & Main, Valve Box, \$638.64; Brenda Cornwell, Epoxy, Painting & Shampooing, \$556.97; Patrick Cornwell, Mileage, \$176.88; Cummins, Service, \$4,976.82; Energy Labs, Service, \$1,035; Engineering Assoc., Service, \$18,869.59; Ferguson Waterworks, Parts, \$4,677.97; Grainger, Parts, \$145.34; Great West Trust, Retirement, \$800; Hawkins, Cylinder Fee, \$10; High Plains Power, Service, \$101.64; Hopper Disposal, Tires, \$3,107.20; HSC, PD Phone, \$278.56; HS Vet Clinic, Contract, \$955; HSCSD#1, Fuel, \$4,698.13; HSC Treasurer, Tax Collection, \$344.16; Heidi Hunt, Refund Overpayment, \$387; IR, Legal Ads, \$948.25; Insurance Trust, Premiums, \$31,357; Jadeco, Service, \$473; Keller Law, Service, \$4,400; Laird Sanitation, Service, \$100; Limb Walkers, Service, \$700; Merchant McIntyre, Retainer, \$5,000; Micro-Comm, Telemetry Contract, \$6,875; Miller Construction, Concrete work, \$60,441.11; Motor Power Equip., Radiator, \$852.51; Murdoch, Fuel, \$4,848.07; Napa, Parts, \$1,854.17; NCPERS, Life Ins., \$192; One Call, Locates, \$22.05; Pace Analytical, Testing, \$300; Postmaster, Postage, \$760.31; Pro-Vision, Software, \$2,340; R&A Safety, Service, \$181;

Railroad Mgmt, Fees, \$1,294.44; Range, Service, \$992.25; Rattlesnake Field Services, Repair High Service Line, \$25,383.80; Riverton Tire, Tire, \$509.38; Road Runner, Parts, \$2.63; Rocky Mt. Power, Service, \$18,098.66; Chris Seilaff, Mileage, \$353.76; Staples, Supplies, \$384; TextMyGov, Fees, \$2,500; Thermopolis Hardware, Supplies, \$424.38; T-Mobile, Phone, \$305.86; TOT, Depreciation, Labor, Utilities, \$86,973; Tractor & Equip, Parts, \$189.64; Traveling Computer, Service, \$267; Unum, Life Ins., \$97.06; Visa, Supplies, \$1,707.65; VSP, Insurance, \$242.99; WesTech, Partial Pymt-Clarifier, \$73,369.50; Williams Law Office, Service, \$900; Workforce Services, Workers Comp, \$5,405.29; WY Gas, Service, \$2,867.82; WY Retirement, Retirement, \$23,254.48; WY Rural Water, Dues & Classes, \$950.00; WY.Com, Service, \$65; WyoNet, Email, \$252; Youth Alternatives, Services, \$500; Payroll, \$99,196.16; Payroll Taxes, \$35,028.84.

ATTEST:

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Tracey Van Heule, Clerk/Treasurer

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Adam Estenson, Mayor