

COUNCIL PROCEEDINGS

The Thermopolis Town Council met in regular session on October 7, 2025, at 7 pm at Town Hall. Present were Mayor Adam Estenson, Council members Tony Larson, John Dorman Sr., Rachel Hughes, and Dusty Lewis. Also present were Mayor/Codes Administrative Assistant Jim Jeunehomme, Clerk/Treasurer Tracey Van Heule, Police Chief Pat Cornwell, Public Works Director Basil Sorensen, Town Engineer Anthony Barnett and Town Attorney Marshall Keller.

AGENDA: Following the pledge of allegiance, Larson made a motion, seconded by Lewis and carried to approve the agenda as presented.

MINUTES: Hughes made a motion, seconded by Larson to approve the Council meeting minutes from September 2 and 16, 2025 and the executive session minutes from September 2, 2025, with the correction of the next meeting date in the September 2 minutes. Motion carried.

SECKMAN & THOMAS: 2025 AUDIT RESULTS: James Seckman presented the audit of the Town's June 30, 2025, financial statements. The audit includes reviewing accounting principles, assessing deficiencies (lack of segregation of duties), evaluating compliance and reviewing reserves. Mr. Seckman encouraged oversight by the Mayor and council by reviewing, approving bills and signing checks. The auditor's opinion noted the town's financial statements fairly present the town's financial position.

BILLS: Lewis made a motion, seconded by Dorman and carried to approve the General, Enterprise and Special Fund bills for September 2025. Larson abstained on the approval of the bill to his business.

CITIZEN PARTICIPATION: OEB SALOON - CATERING PERMITS: Larson made a motion, seconded by Hughes and carried to approve two catering permits for OEB Saloon. The first is the Alwin wedding on October 11, 2025, at the fairgrounds, from 4pm to 11pm; the second is for the Ladies Elk Banquet on November 21, 2025 at the fairgrounds from 4pm to midnight. Fair Board permission was received.

DEPARTMENT REPORTS: The following reports were available for review: police, engineering, streets and alleys, water, wastewater, sanitation and landfill.

CODES ADMINISTRATION: Jeunehomme noted he had received an address request from the Red Dirt Master Gardeners. The property is located in the state park, which does not give addresses. It is in the county, but not accessed by a county road (necessary for a fire number) and is outside of the Town of Thermopolis and the Town of East Thermopolis. Following discussion, Lewis made a motion to allow Jeunehomme to move forward with the address, with a letter of agreement from the county.

MAYOR & COUNCIL: The WAM Winter Convention will be in Cheyenne, February 11-13, 2026. At 7:28pm, Larson made a motion, seconded by Dorman and carried to adjourn. The next council meeting is October 21, 2025, at 7pm.

BILLS: AFLAC, Insurance, \$370.26; American Welding, Welding Gases, \$167.56; BCN, Phone, \$98.79; Big Horn Water, Service, \$39.50; Carquest, Supplies \$1,784.91; Caselle, Support, Software \$972; Chemco, Parts, \$1,458.29; Communication Technologies, Service, \$3,337.77; D&A Construction, Dirt Work, \$2,410; Discover Thermopolis, Shipping, \$116.35; Energy Labs, Service, \$1,889; Engineering Assoc., Service, \$20,429.38; Eurofins Abraxis, Materials, \$360.01; Flow Technology, Service, \$500; Floyd's Truck, Parts, \$4,730.85; Grainger, Parts, \$73.36; Great West Trust, Retirement, \$800; Green Turf, Service, \$622.68; Hach, Lab Supplies, \$1,761.29; Hawkins, Cylinder Fee, \$10; High Plains Power, Service, \$68.15; Hopper Disposal, Tire Disposal, \$2,116.88; HS Vet Clinic, Contract, \$955; HSCSD#1, Fuel, \$3,181.68; HSC Rural Water Joint Powers Board, Annual Fees, \$11,849; HSC Treasurer, Tax Collection & Property Taxes, \$279.18; IR, Legal Ads, \$1,287.10; Insurance Trust, Premiums, \$32,517; Jadeco, Service, \$695.17; Jim Jeunehomme, Reimburse for cabinets, \$2,285.11; Keller Law, Service, \$4,400; Kleen Pipe, Service, \$20,090.14; Laird Sanitation, Service, \$100; Legion Golf Club, Quarterly Funding, \$12,500; Merchant McIntyre, Retainer, \$5,000; Travis Morgan, Safety Boots, \$200; Motor Power Equip., Service, \$493.35; Napa, Supplies, \$2,015.60; NCPERS, Life Ins., \$192; Norco, CO2, \$25,201.40; Northwest Pipe, Parts, \$2,330.95; One Call, Locates, \$39.90; The Only Co., Service, \$20,000; O'Reilly, Supplies, \$296.58; Peak Water Service, Service, \$371.93; Pence & Macmillan, Personnel Policies, \$6,430; Postmaster, Postage, \$750.01; Professional Software, Annual Fees, \$405; Range, Service, \$991.21; Rocky Mt. Power, Service, \$23,812.34; Smith Psychological, Service, \$200; Staples, Supplies, \$617.31; Stryker Medical, Supplies, \$552; Thermopolis Hardware, Supplies, \$201.77; T-Mobile, Phone, \$329.77; Tony's TLC, Parks Contract, \$9,000; Total Response, Software Renewal, \$2,786; TOT, Labor, \$6,540; TOT, Depreciation, Utilities & LF Fees, \$83,749.; Tractor & Equip, Parts, \$949.53; Uline, Pallet Truck, \$587.10; Unum, Life Ins., \$92.86; USA Blue Book, Supplies, \$3,810.56; Visa, Supplies, \$3,860.16; VSP, Insurance, \$237.50; VRC Protex, Repairs, \$6,473.02; Wamco, Service, \$480; Williams Law Office, Service, \$900; WY Secretary of State, Notary Fees, \$60; Workforce Services, Workers Comp & Unemployment, \$4,616.33; WY Gas, Service, \$336.12; WY Retirement, Retirement, \$22,624; WY.Com, Service, \$25; WyoNet, Email, \$504; Youth Alternatives, Services, \$500; Payroll, \$85,742.02; Payroll Taxes, \$28,060.37.

ATTEST:

Tracey Van Heule, Clerk/Treasurer

Adam Estenson, Mayor