

## COUNCIL PROCEEDINGS

The Thermopolis Town Council met in regular session on February 4, 2025, at 7 pm at Town Hall. Present were Mayor Adam Estenson, Council members Tony Larson, John Dorman Sr., Rachel Hughes, and Dusty Lewis. Also present were Mayor/Codes Administrative Assistant Jim Jeunehomme, Clerk/Treasurer Tracey Van Heule, Police Chief Pat Cornwell, Public Works Director Basil Sorensen, Town Engineer Anthony Barnett and Town Attorney Marshall Keller.

AGENDA: Dorman made a motion, seconded by Hughes and carried to approve the agenda as presented.

MINUTES: Lewis made a motion, seconded by Larson and carried to approve the Council meeting minutes from January 7 and 21<sup>st</sup>, the work session from January 21<sup>st</sup> and the executive session from January 21, 2025.

BILLS: Lewis made a motion, seconded by Larson and carried to approve the General, Enterprise and Special Fund bills for January 2025. Hughes abstained on her mileage reimbursement.

APPOINTMENT OF MUNICIPAL COURT JUDGE: Larson made a motion, seconded by Lewis and carried to approve the mayor's appointment of Jerry Williams as the municipal court judge through 2026.

CITIZEN PARTICIPATION: MAIN STREET THERMOPOLIS: BREWFEST: Dorman Sr., made a motion, seconded by Hughes and carried to allow Broadway between 4<sup>th</sup> and 5<sup>th</sup> street to be closed on June 7, 2025, from noon to 10pm for Brewfest. Permission was also granted to use the west bay of the old fire hall for the band. Meri Ann Dorman also invited the mayor and council to attend the Chamber of Commerce meetings.

DEPARTMENT REPORTS: The following reports were available for review: police, engineering, streets and alleys, water, wastewater, sanitation and landfill. Sorenson noted the Circle Drive water line break was caused by a split in a cast iron pipe. Further repairs will be needed on the fire hydrant hit by a UPS driver. Barnett noted WYDOT has granted the use of WYDOT property for a road to the transfer station. The transfer station funding application will be submitted to the state by the end of the month. There will be a zoom meeting on the operation and management of a transfer station on May 6<sup>th</sup>.

TOWN ATTORNEY: AMENDING 24HR ALCOHOLIC BEVERAGE APPLICATIONS & SALES: SECOND READING: Keller reviewed two wording changes. Larson made a motion, seconded by Lewis and carried to approve the second reading of the ordinance.

ADMINISTRATION: EXECUTIVE SESSION: At 7:13 pm Larson made a motion, seconded by Hughes and carried, to enter executive session, as allowed under state statute 16-4-405 (a)(ix). At

7:46 pm the executive session ended. Estenson noted the town would like to begin reviewing the police department and town personnel policies. Lewis made a motion and Hughes seconded to allow the mayor and assistant to sign an engagement letter with Pence MacMillan to review personnel policies. Estenson noted the wages and benefits sections would not be included. Motion carried.

MAYOR & COUNCIL: At 7:54 pm, Dorman made a motion, seconded by Larson and carried to adjourn. The next council meeting is February 18, 2025, at 7pm.

BILLS: 71 Construction, Cold Mix, \$17,791.25; A & I Dist., Oil, \$770.71; AFLAC, Insurance, \$363.12; American Welding, Welding Gases, \$83.85; Arlene Nitschke, Utility Refund, \$29.45; BCN, Phone, \$81.39; Big Horn Water, Rental & Bottled Water, \$147.50; Big Horn Heating & Cooling, Service, \$517.63; Brenntag, Lime, \$10,239.85; Carquest, Supplies \$1,961.08; Caselle, Support, Software \$804.00; Counter Strike, Uniforms, \$353.00; D&S Express, Parts, \$385.50; Discover Thermopolis, Supplies, \$1,297.50; Energy Labs, Service, \$2,959.00; Engineering Assoc., Service, \$17,989.94; Grainger, Parts, \$42.76; Great West Trust, Retirement, \$840.00; Hach, Chemicals, \$483.75; Hawkins, Rental, \$20.00; High Plains Power, Service, \$372.51; Holiday Inn, Lodging, \$1,100.00; Hopper Disposal, Tires, \$656.00; HSC Fire District, Snow Removal, \$660.00; HS Vet Clinic, Contract, \$955.00; HSCSD#1, Municipal Court Reimbursement, \$297.00; HSC Treasurer, Tax Commission, \$284.79; HUB, Consulting Fee, \$7,000.00; Rachel Hughes, Mileage, \$412.58; IR, Legal Ads, \$998.20; Inland Truck, Parts, \$916.80; Insurance Trust, Premiums, \$40,252.00; Jadeco, Service, \$6,851.77; Keller Law, Service, \$4,400.00; Laird Sanitation, Service, \$100.00; Merchant McIntyre, Retainer, \$8,000.00; Murdoch, Diesel, \$1,965.51; Napa, Parts, \$551.59; NCPERS, Life Ins., \$224.00; One Call, Locates, \$7.50; O'Reilly, Supplies, \$608.12; Pitney Bowes, Lease \$163.83; Postmaster, Postage, \$718.29; Range, Service, \$1,301.44; Ridgecrest, Badges, \$645.20; Road Runner, Parts, \$262.05; Rocky Mt. Power, Service, \$18,196.05; SW Equip., Parts, \$425.46; Staples, Supplies, \$469.90; Stryker Medical, Batteries, \$300.00; Suzanne Leiva, Utility Overpayment, \$95.00; Tegeler, Insurance, \$61,179.00; The Office Shop, Copier Fees, \$178.73; Thermopolis Hardware, Supplies, \$523.09; Thermopolis PD, Postage, \$42.00; TOT General, Streets Labor, \$3,325.00; TOT, Depreciation & Utilities, \$78,494.75; Traveling Computer, Service, \$133.50; Tumbleweed Propane, Service & Propane, \$1,242.70; Unum, Life Ins., \$245.10; Verizon, Phone, \$472.66; Visa, Supplies, \$2,239.29; VSP, Insurance, \$310.34; Western Flags & Banner, Flag pole, \$8,151.50; Williams Law Office, Service, \$900.00; Chase Workman, Fuel reimbursement, \$47.02; Workforce Services, Workers Comp, \$4,356.20; Wyoming Circuit Court, Garnishment, \$255.17; WY Gas, Service, \$3,060.11; WY Public Health Lab, Fees, \$72.00; WY Retirement, Retirement, \$29,484.34; WY.Com, Service, \$210.00; WyoNet, Service, \$486.00; Youth Alternatives, Services, \$500.00; Payroll, \$114,673.85; Payroll Taxes, \$37,686.70.

ATTEST:

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Tracey Van Heule, Clerk/Treasurer

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Adam Estenson, Mayor